

Travel Request for F-1/J-1 Visa Holders

To obtain a travel signature you must:

- Have a valid Form DS-2019 or I-20 sponsored by UT Southwestern
- Be fulfilling the objective of your J-1 or F-1 program and be in valid immigration status
- Have valid health insurance with valid medical evaluation and repatriation of remains coverage (J-1 only)
- Have an updated Current U.S. address and a Permanent non-US address in PeopleSoft system.

Personal Information

Family (Last) Name:	Given (First) Name:
Person ID:	Date of Birth (mm/dd/yyyy):
Gender: ☐ Male ☐ Female	Current Non-immigrant Status: ☐ F-1 ☐ J-1
If J-1, have you received recommendation for the J-1 waiver from the Department of State? ☐ Yes ☐ No <i>If "Yes", please contact OIA immediately.</i>	
Cell Phone Number:	UTSW E-mail: Personal E-mail:
U.S. Mailing Address	
Street Number and Name:	
City:	State: Zip Code:

Travel Information

Intended Date of Departure from the U.S.:	Intended Date of Return to the U.S.:
Travel Destination (City, Country):	Travelers: ☐ I will be traveling alone. ☐ I will be traveling with my F-2/J-2 dependents. ☐ My F-2/J-2 dependents will be traveling without me.
Will you need to apply for or renew your visa for your current immigration status? ☐ Yes ☐ No	

Statement of Understanding (Please check all boxes, if you understand)

☐ I understand that I cannot re-enter the U.S. unless I have a valid F-1/J-1 visa.
☐ I have notified my supervisor/PI and department of my travel plans. I understand, in the event that I am unable to return to the U.S. due to unforeseen circumstances, I will notify the Office of International Affairs (OIA), my supervisor/PI and department immediately.
☐ I understand that upon my return to the US, I must send a copy of I-94, visa stamp, and passport to OIA.

I hereby certify that all the statements above are accurate. I agree to all conditions stated above and I understand that my I-20/DS-2019 form will not be signed if all conditions are not met.

Student/Scholar Signature: _____ Date: _____